

**Equivalency Report for the **Creative Registers (RTCiT/RPCiT/APCiT):**  
Registered Professional in Creative Industries & Technologies  
(Ofqual Level 3,5 and 7 Equivalence)**

*Guidance for all three levels are found in this document.*

**RTCiT – Registered Technician (Level 3 Equivalent)**

**Equivalency Report Overview**

The Equivalency report is used to provide a way for applicants who do not hold at least a Level 3 qualification to demonstrate that they have the technical knowledge and skills to work at that level.

RTCiT is for individuals who are working under supervision within their technical roles. They are expected to demonstrate core technical knowledge, apply established techniques, and contribute to routine tasks and well-defined problem-solving activities.

The Equivalency report is expected to provide specific examples showing the applicant’s practical understanding of the technical knowledge and skills required at this level, and how these have been applied to complete tasks effectively and support technical processes.

**Equivalency Report Overview**

The Equivalency report is used to provide a way for applicants who do not hold at least a Level 3 qualification to demonstrate that they have the technical knowledge and skills to work at that level.

RTCiT is for individuals who are working under supervision within their technical roles. They are expected to demonstrate core technical knowledge, apply established techniques, and contribute to routine tasks and well-defined problem-solving activities.

The Equivalency report is expected to provide specific examples showing the applicant’s practical understanding of the technical knowledge and skills required at this level, and how these have been applied to complete tasks effectively and support technical processes.

**Equivalency Standards**

Many of the expected competences are covered in the RTCiT competency elements. The additional technical competences required for an Equivalency report are given below.

The evidence examples given are not prescriptive and the assessor may consider other evidence which they feel meets a criterion.

### **Knowledge Criteria:**

**Show how your practical, theoretical, or technical knowledge enables you to carry out tasks effectively in well-defined situations.**

*Example:* A description of how the applicant has applied a specific technique or process to complete a task successfully.

**Show your understanding of your field of work and how it relates to your role within the organisation.**

*Example:* A description of the applicant's role and responsibilities, and how their work contributes to the wider team or organisational objectives.

**Show awareness of different approaches or techniques used within your area of work.**

*Example:* A brief comparison of two techniques or methods and when each would be appropriately used.

### **Skills Criteria:**

**Show how you carry out tasks and solve problems using appropriate methods, tools, and techniques.**

*Example:* An account of how the applicant has followed procedures or selected appropriate tools to complete a task or resolve a routine issue.

**Show how you apply your knowledge to contribute to successful outcomes.**

*Example:* A description of how the applicant has supported a project or activity and contributed to achieving the desired result.

## **RPCiT – Registered Practitioner (Level 5 Equivalent)**

### **Equivalency Report Overview**

The Equivalency report is used to provide a way for applicants who do not hold at least a Level 5 qualification to demonstrate that they have the technical knowledge and skills to work at that level.

RPCiT is for individuals who are working with minimal supervision within their technical roles. They are expected to demonstrate sound technical knowledge, undertake complex or non-routine tasks, and apply judgement in problem-solving. They are also expected to work effectively with others and provide guidance and support where appropriate.

The Equivalency report should provide clear and specific examples demonstrating the applicant's theoretical understanding and how their knowledge and skills have been applied to solve problems, improve processes, and contribute to successful outcomes.

### **Equivalency Standards**

Many of the expected competences are covered in the RPCiT competency elements. The additional technical competences required for an Equivalency report are given below.

The evidence examples given are not prescriptive and the assessor may consider other evidence which they feel meets a criterion.

#### **Knowledge Criteria:**

**Show how your practical, theoretical, or technological expertise in a particular subject or field enables you to navigate and make progress in diverse and complex situations.**

*Example:* An account of how the applicant has adapted or enhanced a technical or creative process to improve outcomes or efficiency.

**Show your understanding of your field and the extent of your area of work within your organisation.**

*Example:* A description of the applicant's role, how it contributes to wider organisational objectives, and how they support or influence outcomes.

**Show that you possess a strong understanding of multiple perspectives and their underlying justifications.**

*Example:* A comparison of two or more technical or creative approaches, explaining why a particular method was selected based on context, constraints, or desired outcomes.

#### **Skills Criteria:**

**Show how you approach and solve complex problems by employing a combination of methods and skills.**

*Example:* An account of how the applicant has addressed a non-routine issue by applying technical knowledge, adapting methods, or combining different approaches.

**Show how you translate insights from research or development into practical actions.**

*Example:* A detailed example of how the applicant has used research, analysis, or evaluation to inform decisions and improve processes or outputs.

## APCiT – Advanced Practitioner (Level 7 Equivalent)

### Equivalency Report Overview

The Equivalency report is used to provide a way for applicants who do not hold at least a Level 7 qualification to demonstrate that they have the advanced technical knowledge and skills to work at that level.

APCiT is for individuals who operate with a high level of autonomy and responsibility within their technical roles. They are expected to demonstrate expert knowledge, address complex and unpredictable challenges, and lead or influence technical practice, innovation, and professional standards.

The Equivalency report is expected to provide detailed and critical examples demonstrating the depth of the applicant’s theoretical understanding and how their expertise has been applied to lead improvements, inform decision-making, and shape technical or organisational practice.

### Equivalency Report Overview

The Equivalency report is used to provide a way for applicants who do not hold at least a Level 7 qualification to demonstrate that they have the advanced technical knowledge and skills to work at that level.

APCiT is for individuals who operate with a high level of autonomy and responsibility within their technical roles. They are expected to demonstrate expert knowledge, address complex and unpredictable challenges, and lead or influence technical practice, innovation, and professional standards.

The Equivalency report is expected to provide detailed and critical examples demonstrating the depth of the applicant’s theoretical understanding and how their expertise has been applied to lead improvements, inform decision-making, and shape technical or organisational practice.

### Equivalency Standards

Many of the expected competences are covered in the APCiT competency elements. The additional technical competences required for an Equivalency report are given below.

The evidence examples given are not prescriptive and the assessor may consider other evidence which they feel meets a criterion.

### **Knowledge Criteria:**

**Show how your advanced practical, theoretical, or technological expertise enables you to address complex and unpredictable situations, often in the absence of complete information.**

*Example:* An account of how the applicant has led or influenced a complex project, making informed decisions in uncertain or evolving conditions.

**Show a critical understanding of your field, including how your work influences organisational practice, strategy, or the wider sector.**

*Example:* A description of how the applicant has contributed to developing strategy, improving processes, or influencing practice within their organisation or sector.

**Show how you evaluate and integrate multiple perspectives, applying critical judgement to justify decisions and approaches.**

*Example:* A comparison of different technical or creative approaches, including justification of decisions based on risk, impact, or broader considerations (e.g. sustainability, inclusivity, innovation).

### **Skills Criteria:**

**Show how you lead and apply advanced problem-solving approaches using a combination of methods, expertise, and strategic thinking.**

*Example:* An account of how the applicant has resolved a complex issue, optimised outcomes, or implemented innovative solutions across a project or organisation.

**Show how you translate complex insights, research, or innovation into practical or strategic outcomes that influence performance or practice.**

*Example:* A detailed example of how the applicant has used research, analysis, or innovation to drive change, improve systems, or enhance organisational effectiveness.

For any questions, please contact: [registrations@istonline.org.uk](mailto:registrations@istonline.org.uk).