



# THE INSTITUTE OF SCIENCE AND TECHNOLOGY

The 67<sup>th</sup> Annual General Meeting of the IST took place at 11.00 am on Thursday 26<sup>th</sup> May 2022

Virtual meeting facilitated via Zoom

## Minutes

### 1. Welcome & apologies

The Chair, Mr Terry Croft welcomed everyone to the meeting and declared it to be quorate.

**Apologies:** Laurence Dawkins-Hall, Marie Oldfield, Sandra Taylor,

**List of Member Attendees:**

Lynne	Baxter	T14646
Kevin	Bright	T15691
Terry	Croft	T10905
Simon	Dye	T16431
Rae	Freestone	T16238
Stephen	Gamble	T11484
Steve	Haynes	T14917
Amr	Heikal	T16394
Joanne	Hooson	T15687
Colin	McCarthy	T11579
Arthur	Nicholas	T15831
Kevin	Oxley	T14823
Margaret	Ross	T16191
Derek	Sayers	T1611
Lee	Shunburne	T15220
Joan	Ward	T11660

### 2. (Limited) Minutes of 66th AGM (held on 29/04/2021) and matters arising not covered elsewhere

TC reported that unfortunately full minutes from last year's AGM were lost because of staff illness/changes since last year. It was noted that we had a full list of attendees and the agenda from 2021 and acceptance of this limited record was proposed by MR and seconded by AN. This years minutes to be circulated to all attendees along with a copy of what is on file for 2021.

### 3. President's welcome note

Dr Helen Sharman CMG OBE was unable to attend the meeting but sent a short welcome and summary of activities for attendees to watch and highlighted the following:

- HS reflected on the previous year and the vital role that technical staff had played during the pandemic and in the period leading out of lockdown.
- She stressed that the IST is keen to support and enhance the profile of technical staff.
- Thanks were expressed for all the volunteers who provide valuable support throughout the year in a variety of ways.
- The Conference team have been working hard to put together the 2022 Conference which will be 'live' and held in York on 14<sup>th</sup> September 2022.
- HS thanked TC for his insightful and committed leadership and also expressed appreciation for all the work of the Executive and looked forward to another productive and successful year for



the IST.

TC thanked HS for her kind words and stressed that he would not be able to do his work without the input of the Executive and all our volunteers.

He reiterated that the IST is 'run by technicians for technicians' and that is one of our great strengths.

#### 4. Chair's report

TC highlighted the following:

- The impact of COVID and offered condolences for those lost during the year.
- During COVID the IST found ways to keep in touch with its members.
- The 2021 Virtual Conference was a great success and thanks were offered to the team.
- The Exec and Editorial Board have listened to members about how to keep in touch and the Journal and TechMag have been updated accordingly, with the latest edition of the TechMag having been distributed during the last couple of weeks – many thanks to all the contributors.
- There have been 2 new IST groups established which have been very active during the year, with seminars, discussions etc. and they will continue to develop throughout the next year. For all those members interested there are opportunities to get involved with these groups, please visit the website and/or contact [office@istonline.org.uk](mailto:office@istonline.org.uk)  
[Artificial Intelligence Special Interest Group](#)  
[Women in Tech Group](#)
- Our volunteers have made a great contribution to our efforts and their work is very much appreciated.

#### 5. Finance Officer's report

- Year runs from Jan-Dec and the report is for the period up to Dec 2021
- Overall, a successful year financially with a small surplus at year end, and a similar pattern to 2020 year.
- We did lose some members as a consequence of COVID-related cutbacks – so subscriptions were down slightly from the previous year (£39K 2020, £36K 2021).
- £9K was raised from Science Council registration fees but this has to be subsequently passed onto the Science Council – so not revenue as such but just pass-through funding
- Income overall £45557
- Expenditure totals £38332, generating a surplus of £7225
- Management and Admin costs were both down slightly from the previous year.
- The John Robinson Memorial Fund is a registered charity which we have run for a number of years and is used to support technical training/development with grants made to allow technical staff to attend events that may not be supported by their employers, also the fund has been used for awards made at the Conferences in previous years and will be used to provide prizes for a photo/image competition at this year's Conference.
- The JRM Fund has been static this year with a balance of £11012
- TC commented that the finance reports had not been visible on screen during the review so these will be circulated with the minutes following the meeting

## 6. Elections to the Executive

- There are 6 Executive roles + up to 3 co-opted roles
- Executives stand for 3 years, co-opted members renew annually
- Arthur Nicholas and Joan Ward are due to re-stand/vacate in 2022 – both are happy to re-stand
- Natalie Kennerley and Kevin Oxley resigned at different points during the year
- Sandra Taylor and Marie Oldfield were nominated to replace NK and KO respectively
- There was also 1 vacant co-opted role becoming available, following MO's move to the full Exec and Russell Wilson was nominated to pick up this role after the AGM
- Note: All members are welcome to self-nominate (or be nominated) for roles on the Exec and where there are more nominations than roles, there would a ballot at the AGM, but no there have been no additional nominations received this year, so there is no requirement for a ballot for this year.
- MR proposed acceptance of the above nominations, this was seconded by AN
- There are also have several invited guests that attend the Exec meetings where they have specific expertise/contributions to offer, but these individuals have no named roles.

## 7. IST Conference 2022

- The IST Technical Conference will be held on 14<sup>th</sup> September at the University of York.
- There will be 2 Keynote speakers, and potentially the launch of a major MITalent/Tech Commitment national report.
- In addition, there will be 15 workshops across 5 separate themes and several opportunities to visit various facilities on the York Campus.
- We are expecting our President Dr Helen Sharman CMG OBE to be present for the whole day
- There is a 'date for the diary' marker on the website currently but further information will be added shortly about the programme and workshop options
- Any member that has links with suppliers that may be interested in sponsoring the event should get in touch with [office@istonline.org.uk](mailto:office@istonline.org.uk)

## Questions/comments from attendees

### Colin McCarthy

1) Does the IST have any contact with organisations/chartered bodies that allow members to claim European titles (eg. CEng registration also allows individuals to claim EurEng)?

TC responded that we are linked to the Science for our registrations and as far as he was aware the SC does have any automatic route to other European titles. We are not linked to the Engineering Council who do have a Eur entitlement arrangement for Engineering registrants.

2) Does the IST have a student membership and is there scope for awarding prizes for students to apply for via presentations or similar?

JW commented that we don't have very many student/affiliate members. Our byelaws do not currently accommodate student membership and we would need to change the byelaws to introduce that. We do work with apprenticeship schemes and on occasion run competitions for apprentices. We will look further into developing stronger links with student/apprenticeship bodies.

### Margaret Ross

MR commented that EurEng can be awarded on the back of a CEng award (as she has gained EurEng), and it may not be cost-effective to seek to add Engineering registrations to the IST's portfolio in addition to the current Science Council registrations.



TC brought to everyone's notice that one of our members Dr Liz Bacon is to become Vice Chancellor of Abertay University, and our congratulations go to her on that appointment.

TC thanked everyone for taking the time to attend and looked forward to seeing everyone at the Conference in York

The meeting ended 11.43am