The Tech Magazine Specifications

Article Specifications:

Sector Specific Articles	Industry, Business & Consultancy | Research Institutes | Higher Education | Schools & Colleges | Overseas	300 – 400 words
Technical Spotlight	*See individual specs for this on page 2*	230 – 270 words
Highlight articles	Special Highlight	300 – 400 words
E-Articles	Articles from all disciplines as Full Papers, Communications, Reviews	1,000 – 2,000 words
Technology Articles	Creative | Digital | Engineering | Science	300 – 500 words
Special Interest Articles	Equality, Diversity & Inclusion | Outreach & Engagement | Sustainability	300 – 500 words

E-Article types

E-articles fall into one of three main categories: Full papers, Communications and Reviews. However, each journal will have further, specific article types, so you should always refer to the magazines specific specifications while preparing your manuscript.

Full papers are original, unpublished primary research. Extensions of work that has been published previously in short form such as a Communication are usually acceptable.

Communications must contain original and highly significant work whose high novelty warrants rapid publication.

Reviews may be an authoritative overview of a field, a comprehensive literature review, or tutorial-style reference materials. Reviews are usually invited by the editor, but a topic may be proposed by an author via the Editorial Board.

Format & layout of your articles

Keep your writing clear and concise, avoiding repetition or embellishment. All submissions must be in English. We permit standard English and American spelling in our magazine and journal, but please use one or the other consistently within the article itself. You are welcome to use common or standard abbreviations; if your abbreviations are non-standard, please include a definition the first time you use them.

All articles accepted for publication in our magazines and journals are edited and typeset to our house style by professional editors: the manuscript will be formatted for you.

If you would like professional guidance on improving the standard and style of your writing, before submitting your article, we can offer help, support and advice.

Technical Spotlight - #TechnicianJourney

Name:	
Role:	
Institution:	
Image:	

What do you do at your institution? Talk about a typical day at work for you. (50-100 words)

Why did you want to work as a Technician? (upto 50 words)

What makes your role so vital at your institution? (upto 50 words)

What did you do before you became a Technician? (upto 40 words)

What do you enjoy doing when you are not working? (upto 40 words)

THE Tech Magazine - Article template

Full name:	
Full current job title:	
Current place of work:	
Twitter handle (if applicable):	
Type of article proposed:	
Section of Magazine (delete as appropriate):	Sectors / Overseas / Highlight / e-Article / Technology / Sustainability / Outreach / DEI / Archive
Proposed title:	

Enter your article here – remember, the story is the focus.

Word count:	Refer to specifications documents.
Article links:	If you have any resource lists, CPD, events or schemes that your article is linked to enter them here.
Hi Res images	**only supply images for which you own all the necessary rights** – this could be images that you have personally taken or images that have been taken by your institution or organisation. Please do not send images taken from the internet or partner websites, ClipArt, or owned by iStock, Shutterstock or similar image purchasing sites.

The Tech Magazine - Contents

Front Page Cover Photo (taken from one of the technology sections)

President's Welcome
Chair's Blog

The Rundown – Member updates and current news

Technical Community Sectors:
- Industry, Business & Consultancy
- Research Institutes
- Higher Education
- Colleges & Schools
- Overseas / International

Technical Spotlight
Awards & Recognition
Special Highlight

E-articles

Technologies:
- Creative
- Digital
- Engineering
- Science

Equality, Diversity & Inclusion
Outreach & Engagement
Sustainability

CPD Corner
Training & Resources

Events

From the Archive

Get Involved

Publications

The Official Publications of the IST: The Journal | The Tech Magazine | The Bulletin | The Awards