

THE Good Practice Sessions

Session 4: Wednesday 10th June 2020, 1pm

Plan: Weekly meetings held on Wednesdays (1hr sessions)

On a weekly basis (as much as possible) so that people can become familiar with when the sessions are and can drop in and out of these as much as they want to (or can do).

1-hour sessions to be adhered to, so that the sessions do not take as much time up for those who have other work and priorities.

Key Topics that were discussed in this session:

1. **First Aid provision on sites**
2. **Ordering Consumables and PPE**
3. **Shift patterns**

1) First Aid provision on sites

PPE Level 3 (FFP3) is ideally required to carry out Aerosol Generating Procedures (AGP). By risk assessing appropriately, Level 2 PPE may be appropriate; If first aiders need to carry out an AGP, such as CPR; you need to follow resuscitation UK guidelines and would be required to cover the face of the casualty and carry out compression-only CPR.

Near misses and accidents should be reported immediately.

There always should be qualified first aiders (FAW Level 3) in the buildings with access to emergency phones so that they can contact 999 or 111 easily.

Link to a PPE Level resource: <http://www.nipcm.hps.scot.nhs.uk/media/1437/2019-02-11-aide-memoire-for-levels-of-personal-protective-equipment-ppe-for-healthcare-workers-for-patient-care.pdf>

Make the best use of grab bags, so if first aiders are called to any incidents, the grab bag should include all the appropriate PPE necessary.

Work closely with senior individuals at your organisation to ensure that first aid procedures and processes are risk assessed and approved by Directors and Heads to ensure the assessments have been approved.

2) Ordering Consumables and PPE

Some places have been ordering from Fisher Scientific – if they don't have PPE available they are looking at alternatives. Check the alternatives before purchasing.

Disinfectant sprays: The John Innes Centre have advised that using solutions such as Bioguard are ideal for wiping down surfaces. Alcohol-based products, due to the nature of the virus envelope, can take a while to inactivate the virus.

Biogard cleaning solutions:

<https://www.bioguardhygiene.co.uk/markets-products/healthcare/>

When you contact them from the website, you need to ring them so that they can identify a distributor near your location.

Meliseptol Disinfectant Wipes:

https://www.spservices.co.uk/item/MeliseptolDisinfectantWipes_171_0_4790_1.html

Clinell Sporidical wipes:

<https://gamahealthcare.com/products/sporicidal-wipes>

Medisave and Quallsafe offer a variety of PPE and cleaning products etc. and they have been really good at providing a fast turnover and delivery of goods ordered.

https://www.medisave.co.uk/?gclid=EAlaIQobChMIzrnNg_Wm6gIVCbLtCh1MigB0EAAYASA AEgKySPD_BwE

<https://www.quallsafe.com>

3) Shift patterns

All staff; technicians, support staff, researchers and cleaners, should be asked if they are happy to come in to work and that ample risk assessing and safety precautions are put into place to safeguard them in the workplace. If you are worried about any aspect of your working, you should speak to your unions and HR departments about any concerns.

Travelling to work should be considered amongst all staff, to avoid over-use of public transport. If there is no need for you to be in the buildings, you should always stay and work at home where possible.

Some organisations are carrying out full days or working in shifts. By spreading the day over a longer period, this may be appropriate to carry out work and give those that need to come in the necessary time to carry out work.

You would then need to regulate who comes in over those shift periods. It may be wise to have senior management responsible for ensuring staff can come in to work. Shift swapping should be considered, to ensure staff can work together to prioritise the most important tasks.

QR code readers can be utilised so that when staff enter and leave the buildings, there is a log to track this activity and movement. Monitoring movement and room capacity is important to ensure you do not exceed the capacity for certain rooms, facilities or laboratories.

You can make use of multi-access files either by sharing on Microsoft Teams or in Google drive. Using excel sheets you can monitor when people are in work and where they are working. You can also make use of Google calendar, as long as this is shared with all individuals in your team.

Cleaners should be appointed to clean in between shifts, but it is advised that individuals working at their stations should also clean down their stations before and after their shifts. Particular attention given to cleaning door handles and hard surfaces.

Anything more to add or comment on? - Contact j.p.ashton@istonline.org.uk