**HIGHER DIPLOMA APPLICATION FORM**

**Higher Diploma in**………………………………………………………………………………….

*Before completing this form please read the Notes for Guidance for Applying. All relevant sections of the following form must be completed, even when additional information is provided on a separate sheet. Registration for the Higher Diploma examinations also requires that you are and remain a member of the IST during the full duration of the examination cycle.*

*Personal details collected in respect of applications will be treated in the strictest confidence and every effort is made to ensure that data are held securely.*

Please accept my application for registration for the Higher Diploma examinations. I agree to my details being passed to individuals involved in the application review process. If accepted as a candidate, I agree to abide by the Code of Professional Conduct issued by the Institute of Science & Technology and accept that any breaches of the rules or the Code of Professional Conduct will be dealt with under disciplinary procedures

1. **PERSONAL DETAILS**

|  |  |
| --- | --- |
| Title *(Dr/Mr/Mrs/Miss/Ms)*: | Surname: |
| Other Names: | Date of Birth: |
| Membership No: | Email Address: |
| Address for correspondence: |

1. **DETAILS OF PRESENT POST**

|  |  |
| --- | --- |
| Job Title: | Date of Appointment: |
| Employer Name: |
| Employer Address: |
| Type of Laboratory:  |
| Brief details of practical work undertaken in the year prior to application: |

# PREVIOUS EMPLOYMENT HISTORY

|  |  |  |
| --- | --- | --- |
| Start Date:End Date | Employer: | Summary of Work/Status/Title/Discipline: |
|  |  |  |
|  |  |  |

1. **QUALIFICATIONS**

|  |
| --- |
| Give details below of any examinations passed, prizes or scholarships awarded etc. *(Documentary evidence must be forwarded with this form, scanned images in jpg format are acceptable)* |
| Date: | Examinations/Prizes/Scholarships etc: | Institution: |
|  |  |  |
|  |  |  |

1. **DECLARATION BY CANDIDATE**

|  |
| --- |
| **I declare that the details given on this form are a true statement****Signed**…………………………………………………  **Date:**………………………………………. |

1. **DECLARATION BY CANDIDATE’S EMPLOYER**

|  |
| --- |
| I hereby support the application by ………………………………………………………………. to sit the Higher Diploma examination of the Institute of Science Technology.I confirm that the details of the practical work defined in Section B of the application are carried out by the candidate and completed in a skilful and competent manner. The level of skill is that which might be expected of a Senior Technician in this discipline.I understand that the practical examination may take the form of an exercise or project carried out under supervision within this company/organization. I am prepared to endorse the completed project/exercise and any written examination papers as the candidate’s own unaided work. |
| Name: | Position: |
| Organisation: |
| Email: |
| Address: | Official Organisation Stamp |
| Signed……………………………………………. Date…………………………………………. |